



For Immediate Release

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Fairfield's Community Resources Department is Seeking Applicants for the Life After School and Place to Be After Three Programs

Fairfield, California (Thursday, August 5, 2010)—The City of Fairfield Community Resources Department is seeking qualified candidates to work at the Life After School (Elementary) and Place to Be After Three (Middle School) afterschool programs for the 2010-2011 school year.

Community Resources is hiring **Recreation Instructors** and **Recreation Leaders III**. Pay rate for Recreation Instructors is \$11.64 to \$13.30 an hour and Recreation Leaders III is \$9.18 an hour. Shifts vary from four hours a week to a maximum of twenty hours per week, depending on position.

Candidates must be over 18 years old, have a valid driver's license, and previous experience working with youth in recreation, sports, or arts.

Candidates must be available to work during program hours and complete the mandatory City training program (including first aid/CPR, behavior guidance, and so forth).

Recreation Instructor candidates must also meet the Fairfield-Suisun Unified School District qualifications for para-educator (48 or more college semester units with a grade of "C" or higher, or Associate's degree, or successful completion of the 30-hour para-educator course and examination).

Applications will be taken until positions are filled.

The Community Resources Department is also accepting applications for a part-time **Administrative Aide** position with The Place to Be afterschool program. Candidates must be over 18 years old and have a valid driver's license. They

must also have previous experience tracking budgets, gathering information from various sources, and creating reports that meet federal and state grant reporting requirements.

The pay rate is \$16.44 hour for the Administrative Aide position. Shifts vary from four hours to a maximum of 19 hours per week. The deadline to submit completed applications for the Administrative Aid position is 5 p.m. on August 26, 2010.

If selected, candidates for all positions must be fingerprinted and clear local and Department of Justice background checks as a condition of employment along with completing all mandatory City training.

Applications and job descriptions are available at the Fairfield Community Center, 1000 Kentucky Street, Monday through Thursday, 8:30 a.m. to noon and 1 to 5 p.m.

Completed applications, including the supplemental form required for all potential candidates for positions serving youth, must be returned at the Fairfield Community Center.

For further information, please contact Tawny Kanae-Huston at (707) 428-7536 or Tom Work at (707) 428-7660.

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